

QUEENSLAND PARENTS FOR PEOPLE WITH A DISABILITY

QPPD was established in 1981 and, during the eighties, received a number of grants to support advocacy ventures by parents. Their advocacy covered issues including family support, education, quality lifestyles for adults and guardianship. In the formative years QPPD developed contacts around the state and maintained energy from parent to parent connections and by bringing families together to share experiences, stories and strategies in their search for better lives for sons and daughters. In 1990, the organisation was successful in obtaining ongoing funding under the Disability Service Act from the Commonwealth Government, for parents to continue to do statewide advocacy on behalf of people with disabilities.

QPPD undertakes its Advocacy on behalf of people with disabilities by:

- ◆ Collecting information about what is happening in the lives of people with disabilities and their families from around the state
- ◆ Promoting the vision of quality lives for people with disabilities and their families
- ◆ Monitoring legislation, policies and practices regarding people with disabilities and their families
- ◆ Speaking out about systems that oppress, segregate and reject people with disabilities
- ◆ Lobbying people in positions of power to make positive changes to legislation and services
- ◆ Promoting disability as a human rights issue
- ◆ Providing Individual Advocacy to support positive changes for people with disabilities and their families.

QPPD is taking the vacancy of the coordinator's position as an opportunity to review its current roles and relationships. This is timely in light of FaHCSIA's proposed changes to the funding of Advocacy in Queensland.

Role of the Coordinator

We are looking to fill the positions of Coordinator with hours and SACS Award rate to be negotiated with the successful applicant.

The Coordinator manages and coordinates the resources and work of QPPD in a collaborative teamwork relationship with the President, Management Committee, staff and QPPD members. This involves:

- upholding the mission and values base of QPPD
- supporting systems advocacy, advocacy development and individual advocacy priorities of the organisation
- assisting QPPD members in their systems advocacy
- supporting the QPPD Management Committee and
- overseeing the day-to-day running of the QPPD office

The role of Coordinator is one that requires initiative, flexibility, and lateral thinking. The position requires capable coordination of multiple activities, often simultaneously. The Coordinator, during the initial six-month contract, will be involved in all aspects of the organisation's work. Therefore, the role is a key factor in upholding the quality and integrity of the organisation.

Position description for Coordinator

1. Managing Administrative staff and the work of the office.
 - Filter, manage and where appropriate respond to incoming mail.
 - Coordinating, delegating and overseeing the work of the office.
 - Ensuring reporting and other funding obligations are met.
 - Preparing reports to, and attending, monthly MC meetings.
 - Support the production of Organisational publications and events.
2. Supporting the Management Committee
 - Provide information on the work and current state of the organisation.
 - Notifying the MC of any significant developments within the Disability Sector
 - Provide support to the MC in relation to its governance role including funding accountability, policy development etc.
 - Contributing as required to the review of Roles and Responsibilities within QPPD.
3. Nurturing, supporting and promoting a positive culture within the organisation keeping in mind the Mission of QPPD at all times.

Our mission is to vigorously defend justice and rights for people with disabilities by exposing exclusionary practices, speaking out against injustices and promoting people with disabilities as respected, valued and participating members of society.

Applications close on the 14th May 2008. Please send a CV with application to:

The President
Queensland Parents for People with a Disability Inc.
PO Box 470
PADDINGTON Q4064
Or email: qppd@qppd.org